



**PETITION FOR APPEAL
COLLEGE OF EDUCATION AND HEALTH PROFESSIONS
GRADUATE COUNCIL**

DIRECTIONS:

Refer to the on-line CSU Catalog (www.columbusstate.edu) to secure the most current information regarding university (CSU) and program (COEHP) specific admission requirements (Academic rules/regulations). If you have an admission deficiency, you should first make efforts to correct the deficiency. Admissions appeals will then be considered if a student retains a minimal deficiency in one requirement that may be compensated by strengths in the remaining admission requirements if the deficiency is not a requirement mandated by a related accrediting, licensing, certifying or governing entity.

PETITION DOCUMENTS:

_____ Letter of statement concerning the appeal from the Coordinator of the desired program of study (Under separate cover);

_____ Letter of support or affirmation from a former college/university faculty member or advisor;

_____ Letter from petitioner clearly stating the reason for the appeal and/or exception to existing academic rules and regulations;

_____ Undergraduate/graduate transcripts; and

_____ Signature of the Department Chair of the desired program of study

(Department of Teacher Education, Counseling, Foundations, and Leadership, Health, or Physical Education and Exercise Science)

COVER INFORMATION/SIGNATURES:

Petitioner's Name: _____

Mailing Address: _____

Email: _____

Telephone Numbers: (W) _____ (H) _____

Student Identification Number (SIN#): _____

GRE Scores Q: _____ V: _____ Writing Assessment: _____

Undergraduate GPA: _____ Graduate GPA: _____

Desired Program of Study/Degree: _____

Required information is complete and correct:

Petitioner's Signature Date

**RETURNED COMPLETED
APPLICATION TO:**

Dr. Margie Yates
Director of Graduate Studies
Graduate Council Chair
Jordan Hall 103
Columbus State University
4225 University Avenue
Columbus, GA 31907

Appeal documents are complete:

Department Chair's Signature Date

