

Assessment Calendar  
COEHP Educator Preparation  
Columbus State University

|  | Completed By                  |  |  |                   |                      |                      |         |  |             |                            |
|--|-------------------------------|--|--|-------------------|----------------------|----------------------|---------|--|-------------|----------------------------|
|  | Dean and/or Executive Council | Associate Dean of Assessment & Accreditation | NCATE/PSC Coordinator & Steering Committee | Department Chairs | Program Coordinators | LiveText Coordinator | Faculty | Ed Prep Standing Committees (including Assessment Committee) | SAFE Office | COEHP Assessment Committee |
| <b>August-September</b>  |                               |  |  |                   |                      |                      |         |  |             |                            |
| Discuss assessment and conceptual framework at faculty planning meetings                     | X                             |  | X  | X                 |                      |                      |         |  |             |                            |
| Complete Annual Program Review and Improvement Reports for previous year                     |                               |  |  |                   | X                    |                      |         |  |             |                            |
| Review Educator Preparation Standing Committee Reports                                       |                               |  | X  |                   |                      |                      |         |  |             |                            |
| NCATE/PSC Steering Committee meets; charge given to Ed Prep Standing Committees              |                               |  | X  |                   |                      |                      |         |  |             |                            |
| MAP training for full- and part-time faculty   |                               |  |  | X                 |                      |                      |         |  |             |                            |
| Run LiveText field experience reports for fall and arrange alternative placements, as needed |                               |  |  |                   |                      | X                    | X       |  | X           |                            |
| <b>October-November</b>  |                               |  |  |                   |                      |                      |         |  |             |                            |
| Strategic Plan Assessment  | X                             |  |  |                   |                      |                      |         |  |             |                            |
| Ed Prep Standing Committees meet and submit minutes  |                               |  |  |                   |                      |                      |         | X  |             |                            |

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| Submit Educator Preparation Report P-16 USG Completer Report (due 10-1)   |                               | X  |  |                   |                      |                      |         |  |             |                            |
| Complete Educator Preparation Fact Book and share with faculty (November)   |                               |  |  |                   |                      |                      |         |  |             | X                          |
| Educator Preparation Unit Council meets to review data from previous year   |                               |  | X  |                   |                      |                      |         |  |             |                            |
| Submit Georgia Title II GACE report (due 11-15)   |                               | X  |  |                   |                      |                      |         |  |             |                            |
| Submit PAAR report (due 11-15)  |                               | X  |  |                   |                      |                      |         |  |             |                            |
| Submit Educator Preparation Report P-16 (due 11-15-12)  |                               | X  |  |                   |                      |                      |         |  |             |                            |
| <b>December</b>   |                               |  |  |                   |                      |                      |         |  |             |                            |
| Submit MAP, GMAP, Dispositions data in LiveText   |                               |  |  |                   |                      |                      | X       |  |             |                            |
| Prepare field experience reports for fall (Field Experience Evaluations, Student Teaching and End-of-Program Evaluations) |                               |  |  |                   |                      |                      |         |  | X           |                            |
| <b>January</b>  |                               |  |  |                   |                      |                      |         |  |             |                            |
| Run LiveText reports for fall (e.g., MAP, GMAP, Disposition)  |                               |  |  |                   |                      | X                    |         |  |             |                            |



